

Dear AP Teachers,

We are looking forward to your arrival in Corvallis, Oregon for the Oregon AP Summer Institute. We want to share some information about the Oregon APSI. Please be mindful we are guests of Oregon State University and we must follow OSU rules and procedures. There are many OSU summer classes being held on campus and you will encounter college students moving about in buildings and on campus. No food or drinks are allowed in any classrooms on the OSU campus. You may leave water bottles and food just outside of the classroom door.

The Oregon APSI is approved by the College Board and all of our workshop leaders are trained and certified by the College Board. All of our workshop leaders (College Board Consultants) have attended an AP Reading in the subject this June or last June. Your workshop leader will be working to ensure you understand the AP curriculum and the AP Test in your subject area. The College Board requires every APSI course to deliver 30 hours of instruction. The 30 hours might include 2 or 3 hours of homework. We ask your cooperation in keeping with the workshop schedule.

The College Board and the Oregon APSI have rules and policies for teachers and consultants. The College Board rules and policies are posted on the College Board APSI web site. The Oregon APSI rules and policies are posted on the Oregon APSI web site (public). The College Board and your Oregon APSI Co-Directors are asking all teachers to read and sign a form acknowledging they have read and understand the rules and policies. The form will be e-mailed to teachers registered with the Oregon APSI. The form needs to be signed when teachers register for the APSI.

Registration and Badge distribution will start at 7:30 am Tuesday morning in the Lobby of the **Linus Pauling Science Center** located between 30th Street (East Side) and Campus Way. At 8:00 am everyone will meet in LPSC 125 (the lecture hall on the first floor) for a short overview of the APSI and introductions to the Oregon APSI Co-Directors and Consultants. After the introductions your consultant will escort you to your classroom. You will have access to the OSU guest Wi-Fi service while on campus.

Registration and Payment of Tuition and Fees for the APSI. Note, teachers register for the APSI using the College Board Cvent web site. You know your registration is recorded when you receive an e-mail message from the College Board with an APSI confirmation number. Payment is expected immediately after registration. Payment is made via the public Oregon APSI web site. DO NOT send any payment to the College Board in New York City. However, school district accountants are accountants and have their own time frame. We allow school systems to pay for the tuition and fees within four weeks of registering for the APSI if the registration occurs January – April. If registration occurs May-July, payment must be made within five working days of registration. All teachers must have paid for the APSI or had their school district pay for the APSI prior to the start of the APSI on Tuesday August 1. The worst-case scenario is having a teacher show up on the first day of the APSI and the school district has not paid for the teacher's APSI. We have the right to bar a teacher from participating in the APSI until the tuition and registration fee is paid. If we have communication with a teacher's School District that "payment is in the mail", a teacher will be cleared to participate in the APSI.

Tuesday – Thursday we have classes 8:00 am – 4:20 pm with Office Hours from 4:20 pm until 4:30 pm. On Friday we have classes 8:00 am – 1:00 pm. We will have a 15-minute mid-morning break at 10:00 am and a 15-minute afternoon break at 2:00 pm. Your workshop leader will schedule the time of the breaks at his/her discretion.

We are using two "areas" on campus for our APSI classrooms. Area 1 is the Linus Pauling Science Center (LPSC) area. Breaks for Area 1 are in the LPSC lobby. Area 2 is the Gilbert Hall (Old Chemistry), Weniger

Hall (WNGR), Bexel Hall (BEXL), and Strand Ag Hall (STAG). Breaks for Area 2 are held in Gilbert Hall near Room 109. If there is a change in the break location or a change in the building and room course assignments (there will be changes) we will post a notice on our web site and in the LPSC lobby. A campus map is available on-line and a Tentative List of Buildings, Rooms and AP courses is included at the end of this missive. The official listing of buildings, rooms, and subject sessions will be posted in the lobby of the LPSC and posted on the Oregon APSI public web site on Monday morning August 1, 2023.

Lunch is provided for all participants and consultants from 11:50 am until 12:45 pm in the LPSC lobby. We will have staggered start times for each workshop for lunch. There will be coffee, tea, juice, muffins, donuts, fruit, and snacks in the early morning on Tuesday August 1 starting at 7:30 am. This is the only day we will offer coffee, tea and juice in the early morning. On Friday we are not planning to have a lunch.

Tuesday August 5:30 pm 7:00 pm at the Hilton Garden Inn lobby is an optional APSI Happy Hour. APSI teachers will receive one free ticket good for an exchange of an adult beverage or a nice crafted beverage with carbon dioxide bubbles. Appropriate light food will be served. Come and mingle and get to know other APSI teachers and consultants.

Please bring your lap-top computer, pen & pencil, a notebook, calculator, etc. to your sessions. Oregon APSI participants will receive either a 3-ring binder of their subject's College Board CED or electronic access to the binder. **Please bring your own water bottle to fill.** We are trying to keep from throwing away hundreds of plastic water bottles.

All OSU science laboratory rooms require people to wear safety goggles, long pants, socks and closed toed shoes when chemicals are being used. No food or drinks are allowed in any science laboratory rooms on the OSU campus.

Parking at the Hilton Garden Inn Corvallis for registered HGI guests is free. The HGI is located on the edge of campus. From the HGI it is a 15-minute walk to the APSI classrooms. Registered HGI guests on the APSI room block receive free breakfast. Last year the HGI breakfast was rated "B+/A-" by the APSI teachers. If you are not staying at the HGI and you want to eat breakfast with our APSI group (for a modest fee), contact Tom Greenbowe.

Parking on the OSU Campus Requires a Virtual Parking Permit. APSI Teachers parking a car, motorcycle or other vehicle on the OSU campus will need to purchase a Daily Visitor e-Permit (link below). Your license plate is your parking permit. When you register for a parking permit, be prepared to provide your vehicle(s):

- License plate number
- Make & Color
- Body Type (2 door, 4 door, SUV, etc.)

[Click here to register your vehicle with OSU Parking on-line.](#)

APSI Teachers may park a car (having a virtual OSU Parking Permit) in an A1 lot next to LPSC located between 30th Street (East Side) and Campus Way or in a B3 lot located across the street from LPSC between 30th Street (West Side) and Campus Way.

There will be several vendors displaying in the LPSC lobby. The vendors have contributed funding to help pay some of the costs for the APSI. Be sure to visit their tables and check out the resources!

If you want college credit for this APSI, sign-up for NNU credit (Northwest Nazarene University) in the lobby of the LPSC during lunch. Information will be posted on our Oregon APSI web site and in the LPSC lobby Tuesday and Wednesday. You will have two days to decide if you want to pay \$120 to NNU for 2 credits.

Daily schedule Tuesday, Wednesday, Thursday:

8 am – 10 am Session 1

Morning Break (between 10 and 10:30 am for 15 minutes)

Session 2 to noon

Lunch 45 minutes between noon and 12:45 pm

Session 3. 12:45 pm – 2:00 pm

Afternoon break (between 2 – 2:30 pm for 15 minutes)

Session 4 (ends 4:20 pm)

Session 5 Office Hour (4:20 pm – 4:30 pm)

Friday Schedule

8:00 am – 1:00 pm with a break between 10 – 10:30 am for 15 minutes. No lunch is planned. However, if the budget allows it, we will provide lunch.

If you have any concerns or need help with anything, please contact us. We plan to continue with additional APSI course and workshop offerings in the Summer of 2024 here in Corvallis and at the Idaho Boise APSI, and Idaho Coeur d'Alene APSI.

Sincerely,

Thomas Greenbowe, Co-Director, Oregon APSI. tgreenbo@gmail.com <https://oregonapsi.com/>

Marian DeWane, Co-Director, Oregon APSI. mldewane@gmail.com

2022 Tentative Building & Room Assignments

(subject to change – a final list will be posted 7:40

Tuesday morning in the LPSC)

Building	Rooms	Course
LPSC (Linus Pauling Science Center)	239	English Language
LPSC	259	English Literature
LPSC	176	Biology
LPSC	178	Chemistry
LPSC	219	Physics 1
HOV	100	Statistics
HOV	202	Calculus AB
STAG	112	Environmental Science
Gilbert	109	Art & Design
WINGR	285	US History
BEXL	332	Govt & Politics US

HOV
HOV

TBD Calculus BC
TBD Pre-Calculus

NNU Credit (Northwest Nazarene University, Idaho). link to the course to be posted one the Oregon APSI web site in June.

If anyone needs help, NNU has a live chat line at cpd.nnu.edu or teachers can call the NNU main line at (208)467-8439 for assistance.

- Participants need to **complete their NNU online registration** before the end of the APSI.